



## 2018-2019 Independent Verification Form

Your 2018–2019 Free Application for Federal Student Aid (FAFSA) or Dream Application was selected for a process called verification. U.S. Department of Education Regulations state that before awarding Student Financial Aid, we must confirm the information you reported on your FAFSA/Dream Application. To verify that you provided correct information, the Financial Aid Office will compare the information reported on your FAFSA/Dream Application with the information provided on this worksheet and any other required documents. If there are differences, your FAFSA/Dream Application information may need to be corrected by the Financial Aid Office. **If a section does not pertain to you, please indicate zero or not applicable (N/A). Please keep in mind that incomplete forms will delay processing. Do not leave any spaces blank.**

### SECTION 1: STUDENT INFORMATION

\_\_\_\_\_

Last Name

\_\_\_\_\_

First Name

\_\_\_\_\_

Student Identification Number

### SECTION 2: HOUSEHOLD INFORMATION

List below the people in your household. Include:

- **Yourself and spouse (if applicable)**
- **Your children or step children** if you will provide more than half of their support from July 1, 2018, through June 30, 2019, or if the children would be required to provide parental information if they were completing a FAFSA/Dream Act Application for 2018–2019. Include children or stepchildren who meet either of these standards, even if they do not live with you.
- **Other people** if they now live with you **and you provide more than half of their support** and will continue to provide more than half of their support through June 30, 2019.
- Provide the full name of the college for those household members attending at least half-time from July 1, 2018 through June 30, 2019 in a program leading to a degree, diploma, or certificate program.

Full Name	Age	Relationship	Full Name of College	Program	Enrollment	Expected Grad Date
		<i>Self</i>	University of California, Riverside	Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	

**SECTION 2: HOUSEHOLD INFORMATION (CONTINUED)**

Full Name	Age	Relationship	Full Name of College	Program	Enrollment	Expected Grad Date
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	
		Parent/Step-parent Sibling Spouse Student's Child Grandparent Other		Undergraduate Graduate	Full-time Half-time	

**SECTION 3: TAX RETURN FILERS**

Complete this section if you and/or your spouse (*if applicable*) filed a 2016 income tax return with the IRS. As part of verification, the Financial Aid Office is required to collect your official tax data, either through the FAFSA IRS Data Retrieval Tool (DRT) or via an IRS Tax Return or Transcript. **You must complete one of the steps outlined in the chart below.**

<b>Student and Spouse (if applicable): MUST CHECK ONE AND PROVIDE REQUESTED DOCUMENTS</b>
I/we have successfully used the FAFSA's <b>IRS Data Retrieval Tool</b> to load and submit my income information onto the FAFSA.
I/we have attached a signed and dated copy of my/our <b>2016 IRS Tax Return Transcript*</b>
I/we filed an <b>Amended IRS Income Tax Return</b> . I/we have attached a copy of the following: <ul style="list-style-type: none"> <li>➤ a copy of my/our <b>2016 Tax Transcript*</b></li> <li>➤ a <b>signed</b> copy of the <b>2016 IRS Form 1040X</b></li> </ul>
I/we were <b>the victim of IRS Identity Theft</b> . I/we will provide the following: <ul style="list-style-type: none"> <li>➤ A <b>Tax Return DataBase View (TRDBV)</b> transcript obtained by calling the Identity Protection Specialized Unit at 800-908-4490</li> <li>➤ A <b>signed and dated statement</b> indicating you were the victim of IRS-tax related identity theft and that the IRS is aware of the tax-related identity theft.</li> </ul>
I/we filed a <b>Foreign/Non-IRS Income Tax Return</b> . I/we have attached a signed copy which has been translated into English (if applicable).
I/we <b>did not and am/are not required to file a 2016 Federal Tax Return</b> and will complete <b>SECTION 4</b> of this form.

**SECTION 4: TAX RETURN NON FILERS**

Complete this section if you and/or your spouse will not file and are not required to file a 2016 income tax return with the IRS, but earned income from work in 2016. In the following table, please list all earnings from work during 2016 **and attach a 2016 W2 or 1099-MISC for each line item.**

**Your application is not complete until all earnings from work can be verified with a W2 or 1099-MISC.  
You must not leave any applicable sections blank.**

<b>Student Section</b>		
<b>If you did not earn any income in 2016, please check this box:</b>		
Employer/Source of Income from Work in the 2016 Calendar Year	Total amount listed on W-2 or 1099	Is Your IRS W-2 or 1099 Attached?
	\$	
	\$	
	\$	
Total Income from Work in 2016	\$	XXXXXXXXXXXXXXXX
<b>Spouse Section (if applicable)</b>		
<b>If your spouse did not earn any income in 2016, please check this box:</b>		
Employer/Source of Income from Work in the 2016 Calendar Year.	Total amount listed on W-2 or 1099	Is Your IRS W-2 or 1099 Attached?
	\$	
	\$	
	\$	
Total Income from Work in 2016	\$	XXXXXXXXXXXXXXXX

SID# \_\_\_\_\_

**SECTION 4: TAX RETURN NON FILERS (CONTINUED)**

For both student or spouse (*if applicable*) non-tax filer(s), you must provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed with the IRS or other relevant tax authority\*\*

Check here if confirmation of nonfiling is provided.  
Check here if confirmation of nonfiling will be provided later.

**SECTION 5: CERTIFICATION AND SIGNATURES**

If you are the student or spouse (*if applicable*), by signing this application you certify that all of the information you provided is true and complete to the best of your knowledge and you agree, if asked, to provide further documentation that will verify the accuracy of your completed form. Also, you certify that you understand that the Department of Education has the authority to verify information reported on this form with the Internal Revenue Service and other federal agencies. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.

\_\_\_\_\_  
Student Signature-Wet Signature Required

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature-Wet Signature Required (*if applicable*)

\_\_\_\_\_  
Date

**\*To obtain a free 2016 Federal Tax Return Transcript from the IRS:**

- [www.irs.gov](http://www.irs.gov) and click on the "Order a Return or Account Transcript" link
- Request the "IRS tax return transcript"
- You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2016 IRS tax return was filed)
- Alternatively, you may call 1-800-908-9946 to obtain the form(s). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.

**\*\* To obtain a free 2016 Verification of Non-Filing Letter from the IRS**

- [www.irs.gov](http://www.irs.gov) and click on the "Get Your Tax Record" button
- Click on the "Get Transcript Online" button
- The online request is typically not available if you have never filed taxes before in prior years. If this is the case, please use form 4506-T located in the IRS website.

Scan and submit this form in PDF format **ONLY** and email to [fadocs@ucr.edu](mailto:fadocs@ucr.edu).

Be sure to include your full name and SID in your email.