



Student Service Fee Advisory Committee
Wednesday, February 08, 2017; 3:00 PM to 5:00 PM
HUB Room 260
APPROVED Meeting Minutes | Approved on 04.05.2017

Name	Association	Voting Privilege ¹	Attendance ²
Jon Cassell	Undergraduate, Chair	X	P
Hayden Jackson	Undergraduate, Vice-Chair	X	P
Elan Bark	Undergraduate	X	P
Wen-Yu Chou	Undergraduate	X	A
Dalshawn Boson	Undergraduate, VP of Internal Affairs	X	P
Ruby Ramirez	Undergraduate	X	P
Sook Yi "Jaymee" Goh	GSA	X	P
Derreck Carter-House	GSA	X	A
Jose Medrano	GSA	X	P
Zizhong "Jeffrey" Chen	Faculty	X	A
Richard Rodriguez	Faculty	X	P
Hector Linares	Staff	X	P
Sally Tavizon	Staff	X	P
Jordan Meltzer	ASUCR Alternate		A
Beau Young	ASUCR Alternate		A
Kevin Tseng	Ex-Officio, ASUCR, VP of Finance		A
Shafi Karim	Ex-Officio, ASUCR, President		A
Cathy Eckman	Ex-Officio, VCSA		P
Debra Meneely	Staff Support, VCSA		P
Brandon Lieu	Secretary, VCSA		P
Karen McComb (GUEST)	Senior Director – Health & Wellness		
Nichole Sparks (GUEST)	Financial and HR Supervisor		
Pamela Haggins (GUEST)	Admin Supervisor 2		
Loretta Mead (GUEST)	Counseling Psychologist		
Kenneth Han (GUEST)	Chief Physician		
Devon Sakamoto (GUEST)	Director of The WELL		

¹ "X" indicated voting privilege

² P: Present | A: Absent | L: Late | E: Excused

1) Call to Order: **3:08 PM**

2) Approve the Agenda

Motion to Approve the Agenda by Wen-Yu Chou, Second by Jose Medrano.

Vote: Yes: 8 | No: 0 | Abs.: 0

Agenda Approved Unanimously

3) Subcommittee B Department Presentations:

- AVC Health & Wellness – Karen McComb
 - i. *Karen McComb* gives a brief introduction about the Office of the AVC for Health & Wellness. *Karen McComb* expresses that being a Highlander is no longer just being spirited but having a healthy life style today for a hopefully longer and healthier quality of life one has in the future. *Karen McComb* also expresses her concern for Foster Youth initiatives for students at UCR
 - ii. Committee Questions:
 1. *Wen-Yu Chou* questions that the Foster Youth Support Services Director is currently funded by the VCSA's Office, but is it funded by external funds?
 - a. *Karen McComb* clarifies that the position is being funded by the VCSA. Everything else in the program is being funded by external funds.
 2. *Wen-Yu Chou* questions if the department has considered using a graduate student intern for any of their positions.
 - a. *Karen McComb* clarifies that currently, a graduate student is interning as a position.
 3. *Wen-Yu Chou* clarifies how the Department was funding Priority 1: Financial and HR Supervisor – 1 FTE
 - a. *Cathy Eckman* clarifies that the Office of the Vice Chancellor for Student Affairs is currently funding it.
 4. *Wen-Yu Chou* questions that why using the VCSA's Office was ineffective in terms of funding for Priority 1: Financial and HR Supervisor – 1 FTE
 - a. *Karen McComb* clarifies that AVC Health and Wellness did not exist before. Due to the level of staffing transactions, like equity requests, there is a lot to handle at the VCSA level and just as much on the AVC level. The AVC was made to stabilize finances and ease the process. The 1 FTE – Financial and HR Supervisor, helps with easing the process. The current funding for this position is through the VCSA's Office.
- Counseling and Psychological Services (CAPS) – Doctor Loretta Mead
 - i. *Dr. Loretta Mead* gives a brief introduction about the Counseling and Psychological Services Department.
 - ii. Committee Questions:
 1. *Wen-Yu Chou* questions how many FTE Clinicians CAPS currently has and with the expansion, how many FTE Clinicians will CAPS have in total.

- a. *Dr. Loretta Mead* clarifies that CAPS currently have 10.5 FTE Clinicians. With the expansion, CAPS can have 16.5 FTE Clinicians.
 - 2. *Wen-Yu Chou* questions in the event SSFAC cannot fund the construction, what other resources can CAPS look to for funding?
 - a. *Dr. Loretta Mead* clarifies that there are no other sources besides SSFAC for funding.
 - 3. *Wen-Yu Chou* questions how the construction funding will impact CAPS and its services to students.
 - a. *Dr. Loretta Mead* clarifies that the department tries to strive for a 2-week assessment and a week to two-week turnaround for follow-ups. With this funding, it will allow us to have more staff on hand to decrease wait times.
 - 4. *Sally Tavizon* questions if CAPS has tried reaching out to Physical Plant for a more economical quote.
 - a. *Pamela Haggins* clarifies that CAPS is looking to modify the front of the Career Center to have more meeting space. With the additional room, CAPS can have more rooms for programs. All the preliminary specifications besides the interior wall specifications have been accounted for in the budget.
- Student Health Services – Doctor Kenneth Han
 - i. *Dr. Kenneth Han* gives a brief explanation about the Student Health Center and his position at the Student Health Center. Student health involves the whole wellbeing: mental and physical health. It is an integral part of everything that happens on campus.
 - ii. Committee Questions
 - 1. *Wen-Yu Chou* questions the effectiveness of the OBGYN at the Health Center.
 - a. *Dr. Kenneth Han* clarifies that the OBGYN is highly utilized at the Health Center, “her schedule is packed every day.” The OBGYN is part of the faculty for the School of Medicine. This is beneficial because the Health Center doesn’t need to go off-campus to recruit an OBGYN.
 - 2. *Wen-Yu Chou* questions how often the OBGYN Specialist comes
 - a. *Dr. Kenneth Han* clarifies that the OBGYN Specialist comes once a week to once every two weeks. The OBGYN Specialist also conducts specialized surgeries as well, so students do not have to go off campus for these surgeries.
 - b. *Pamela Haggins* clarifies “Women’s Health” and the request for \$40,000. The \$40,000 covers some of the expenses incurred by other providers [outside clinics or physicians] for female students on the primary care side.
 - 3. *Hayden Jackson* questions if the specialty services offered by the OBGYN are offered at no copay for Student Health Insurance Program (SHIP).
 - a. *Dr. Kenneth Han* clarifies that it is correct. There is no copay for SHIP. Sometimes you do have to refer out because the specialists are too busy or packed with their schedules.
- The WELL – Devon Sakamoto

- i. *Devon Sakamoto* goes over the specifics of the WELL and what they do. The mission is to promote healthy minds and communities through campus outreach, programs, and education. Devon also goes over the programs that are in the narratives and the budget requests. The WELL works with multiple student organizations, and student programs. The WELL also employs graduate student interns, student staff and peers, peer educators and peer mentors. Peer mentors are effective it works best when students teach other students. A student-to-student relationship.
- ii. Committee Questions
 1. *Hayden Jackson* requests elaboration on the sources of external funding available to the WELL.
 - a. *Devon Sakamoto* clarifies that the WELL receives funding through the Substance Abuse and Mental Health Services Administration (SAMSA) Grant (ends in 2018) and is specific for suicide prevention. UCOP Funding for the food pantry. Other funding for programs around alcohol, sexual health, fitness, nutrition, and mental health is reliant on SSFAC.
 2. *Hayden Jackson* requests elaboration on the position of the Student Life Specialist 1. The position ends on June 30th, 2017. Does the funding end?
 - a. *Devon Sakamoto* clarifies that the funding ends on June 30th, 2017. It has been funded through salary savings and funded temporary by SSFAC. Last year, we requested money for the Mental Health Coordinator (funded perm) and the SAMSA Grant is not enough to fund the position.
 3. *Hayden Jackson* questions if it is possible to use a Graduate Student Intern for the role of the Student Life Specialist 1.
 - a. *Devon Sakamoto* clarifies that the training and modules that need to be completed for the position is entirely impossible for a part time position to fulfil. It is a level one job, but it is not a graduate student job.
 - b. *Cathy Eckman* clarifies that if SSFAC were to fund this position, the person who currently has the position cannot be replaced with a Graduate Student Intern due to University Policies.
 4. *Jon Cassell* questions if SSFAC can only fund a portion of the WELL programming, how will it impact the department?
 - a. *Devon Sakamoto* clarifies that the impact will be significant. Funding from UCOP and SAMSA are very specific, the WELL would be able to use the funding, but it won't be towards alcohol, sexual health, fitness, nutrition, and mental health.
 5. *Ruby Ramirez* questions if the WELL would cut programs or downsize programs if SSFAC can only fund a portion.
 - a. *Devon Sakamoto* clarifies that the WELL would have to analyze data to see where students stand for their needs in terms of Mental Wellness. She also clarifies that she would not take funding from anything, as stress management, alcohol, and other programs are too important.
 6. *Ruby Ramirez* questions the office functions request.

- a. *Devon Sakamoto* clarifies that it is used for an S&E that is not associated with a position. For example, general office use like printer cartridges.
7. *Ruby Ramirez* questions if Active Mind Student Assistants can be volunteers in the future.
 - a. *Devon Sakamoto* clarifies that it may be odd as there will be two out of three student groups that are paid. So there will be a lot of reevaluation done specifically if the WELL were to use Active Mind Student Assistants as volunteers.
- 4) Subcommittee B Comments
 - No Subcommittee Comments
- 5) Public Comments (if applicable)
 - No Public Comments
- 6) Chair Comments
 - No Chair Comments
- 7) Adjourn: **4:31 PM**
Motion to Adjourn the Meeting by Elan Bark, Second by Jaymee Goh.
Vote: Yes: 7 | No: 0 | Abs.: 0 [Some voting members departed early for class]
Adjournment Approved Unanimously