



Student Service Fee Advisory Committee
Thursday, February 15, 2018; 11:00 AM to 12:30 PM
HUB Room 379

APPROVED Meeting Minutes | Approved on 04.26.18 with amendments¹

Name	Association	Voting Privilege ¹	Attendance ²
Wen-Yu Chou	Undergraduate, Chair	X	P
Hayden Jackson	Undergraduate, Vice-Chair	X	P
Ruby Ramirez	Undergraduate	X	P
Johnathan Li	Undergraduate	X	P
Rachel Victoria Arroyos	Undergraduate	X	P
Semi Cole	Undergraduate, ASUCR VP of Internal Affairs	X	P
Judit Palencia Gutierrez	GSA	X	AL
Derreck Carter-House	GSA	X	LE
Jose Medrano	GSA	X	AL
Richard Rodriguez	Faculty	X	A
Chia-en Chang	Faculty	X	A AL
Robert Brumbaugh	Staff	X	A
Sally Tavizon	Staff	X	A
Beau Young	ASUCR Alternate		A
Amanda Kwo	ASUCR Alternate		A
Karina Masatani	ASUCR Alternate		P
Jose Cortez-Hernandez	Ex-Officio, ASUCR VP of Finance		AL
Aram Ayra	Ex-Officio, ASUCR President		A
Cathy Eckman	Ex-Officio, VCSA		AL
Debra Meneely	Staff Support, VCSA		P
Brandon Lieu	Student Secretary, VCSA		P

¹ “X” indicates voting privilege

² P: Present | A: Absent | AL: Arrived Late | LE: Left Early

¹ All Amendments made in RED

1. Call to Order: **11:04 AM**
2. Approve the Agenda:
Motion to Approve the Agenda by Derreck Carter-House, Seconded by Ruby Ramirez.
Agenda Approved without objection
3. Subcommittee C Department Presentation: Middle Eastern Student Center
 - Director *Tina Aoun* represented the Middle Eastern Student Center. The Middle Eastern Student Center is celebrating its 5 year anniversary on-campus. *Tina Aoun* also gave a short description of the Middle Eastern Student Center and the general rationalization for every request.
 - Subcommittee & Committee Questions:
 1. *Chia-en Chang* asks if the carry forward can be spent towards program support. *Tina Aoun* clarified that the carry forward is currently being used to support student staff salaries and student training development.
 2. *Semi Cole* asks if it was possible to hire an additional student instead of filling any unfilled professional staff positions. *Tina Aoun* clarified that it is difficult for students to provide program support and program services, but the department is not opposed to the idea of hiring student staff for professional needs.
 3. *Johnathan Li* asks if the responsibilities current student staff provide fill the need of a professional staff. *Tina Aoun* clarified that the current student staff do not have the same responsibilities as a professional staff.
4. Subcommittee C Department Presentation: Women's Resource Center
 - Director *Denise Davis* represented the Women's Resource Center and gave a general overview of the Department. This year, the Women's Resource Center is celebrating its 45 year anniversary on-campus. The programs within the Women's Resource Center are focused on women and mental health; however, everyone is welcome to the programs.
 - Subcommittee & Committee Questions:
 1. *Semi Cole* asks how many gift cards are given out to the Campus Safety Escort Service and how much are in each gift card. *Denise Davis* clarified that each gift card contains \$25.00 and that the quantity of gift cards ranges from 45 to 60, dependent on how many escort volunteers for that quarter.
 2. *Johnathan Li* asks if the department will accept any partial funding for any of their requests. *Denise Davis* clarified that the department will be happy to receive any funding.
 3. *Chia-en Chang* questioned the line item of "Speaker Series" and the request of \$6,000.00. How much is each speaker paid? *Denise Davis* clarifies that it depends on the speaker; the speaker fee ranges from \$2,000.00 to \$16,000.00. However, the amount of \$6,000.00 would be utilized for food and partial payment for the speaker.
 4. *Ruby Ramirez* asks how successful the graduate student initiative is. *Denise Davis* clarifies that the department is still working out the data in order to conclude the success of the department's graduate student initiative.

5. Subcommittee C Department Presentation: Native American Student Programs

- Director *Joshua Gonzales* represented the Native American Student Programs. *Joshua Gonzales* gave a brief introduction of the department which included the goals, missions, and vision of the department.
- Subcommittee & Committee Questions:
 1. *Chia-en Chang* asks what the \$94,000.00 allocated in Budget Category 50 was spent on. *Debra Meneely* clarified that the \$94,000.00 allocated in Budget Category 50 should have been entered under BC75 as the amount is related to HESSR funds which may have already been spent by the department.
 2. *Semi Cole* asks if any of the carry forward has been spent. *Joshua Gonzales* clarifies that the carry forward has already been spent and allocated to existing programs and staff salaries.
 3. *Johnathan Li* asks if the department will accept any partial funding for any of their requests. *Joshua Gonzales* clarifies that the department will be willing to accept any funding allocated to them.
 4. *Ruby Ramirez* asks how many graduate students have participated in the program. *Joshua Gonzales* clarifies that 22 graduate students are active participants in the program.
 5. *Ruby Ramirez* asks for clarification on the topic of the percentage of Native Americans who graduate a four year program. *Joshua Gonzales* clarifies that the nation's average is less than 6% and that UCR's Graduation rate is 0.6%.
 6. *Ruby Ramirez* questioned the line item for "Travel" at an amount of \$10,000.00. How many trips can such an amount support? *Joshua Gonzales* clarifies that the department conducts monthly and individual trips (around 10 to 15 trips a month). *Chair Chou* asks how many students attend these trips. *Joshua Gonzales* clarifies that around 30 students attend these trips.

6. Subcommittee C Department Presentation: African Student Programs

- Director *Kenneth Simmons* represented the African Student Programs Department and gave a brief overview of the department. The sole purpose of the department is to improve African American student life experience on campus.
- Subcommittee & Committee Questions:
 1. *Chia-en Chang* asks how Mental Health Wellness for the African Student Programs differ from the rest of the campus. The campus offers numerous resources for Mental Health Wellness like the WELL and CAPS. *Kenneth Simmons* clarifies that some departments do not have staff that may meet the same level of "peer to peer" treatment. African Student Programs partners with on-campus and off-campus resources to meet the "peer to peer" like consultation for mental health.
 2. *Jose Medrano* asks how much funds have been spent on a psychologist for the department. *Kenneth Simmons* clarifies that there were no funds spent on a psychologist. The funds will not be used on a psychologist but rather on mental health programming which include speakers, massage chairs, and discussion activities.
 3. *Jose Medrano* asks if the HESSR funds can cover all of the funding for the programs developed for Black History Month. *Kenneth Simmons* clarifies that HESSR funds can augment some of the funding for programming during Black History Month.

4. *Semi Cole* asks how the funds for peer to peer mentor programs will be spent and how effective is the program. *Kenneth Simmons* clarifies that the funds will be spent on evening activities and on food to further engage students to come out to the evening programs.
5. *Chia-en Chang* asks the graduation rate of African American students. As of April 18, 2018, Institutional Research has reported the following:
 - a. First-Time Full-Time Freshman Graduation Rates for Black/African American Students are 43.3% as of Fall 2013
 - b. Transfer Graduation Rates for Black/African American Students are 69.4% as of Fall 2013
 - These statistical graduation rates can be found under UCR's Institutional Research Website under "Campus Statistics" <http://ir.ucr.edu/stats.html> .
6. *Jose Medrano* asks if the request for \$2,000.00 for furniture can be augmented through the physical plant department. *Kenneth Simmons* clarifies that the \$2,000.00 requested is for a student use bookshelf in the office where students can donate their books for other students to use.
7. *Chia-en Chang* asks if it was possible to have staff professional development online. *Kenneth Simmons* clarifies that the department can have staff professional development online. However, opportunities for face to face discussions and interactions are a lot more valuable to professional development.
8. *Ruby Ramirez* asks the percentage of graduate students involved with the department. *Kenneth Simmons* clarifies that 5 to 6 graduate students frequent the center.
9. *Ruby Ramirez* asks how many peer mentors are involved with the department. *Kenneth Simmons* clarifies that 20 peer mentors are involved with the department.

7. Subcommittee C Comments

- Subcommittee Lead *Jose Medrano* thanks his subcommittee members and the Committee at large for taking the lead with questions due to his class conflict this quarter.

8. Chair Comments

- *Chair Chou* discussed the changes in the Planning Calendar which can be found on ssfacs.ucr.edu and emphasized the need to empty out Committee Member Folders.

9. Public Comments

- No Public Comments

10. Adjourn: **12:28 PM**

*Motion to Adjourn by Johnathan Li, Seconded by Jose Medrano.
Adjournment Approved without objection*