# Student Service Fee Advisory Committee

**Thursday, March 8, 2018; 11:00 AM to 12:30 PM**

HUB Room 379

APPROVED Meeting Minutes | Approved on 04.26.18

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<thead>
<tr>
<th>Name</th>
<th>Association</th>
<th>Voting Privilege</th>
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<tr>
<td>Wen-Yu Chou</td>
<td>Undergraduate, Chair</td>
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<td>Hayden Jackson</td>
<td>Undergraduate, Vice-Chair</td>
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<td>Ruby Ramirez</td>
<td>Undergraduate</td>
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<td>Johnathan Li</td>
<td>Undergraduate</td>
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<td>Rachel Victoria Arroyos</td>
<td>Undergraduate</td>
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<td>Semi Cole</td>
<td>Undergraduate, ASUCR VP of Internal Affairs</td>
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<td>Judit Palencia Gutierrez</td>
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<td>Derreck Carter-House</td>
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<td>Jose Medrano</td>
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<td>Richard Rodriguez</td>
<td>Faculty</td>
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<td>Chia-en Chang</td>
<td>Faculty</td>
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<td>Robert Brumbaugh</td>
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<td>Sally Brumbaugh</td>
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<td>Beau Young</td>
<td>ASUCR Alternate</td>
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<td>Amanda Kwo</td>
<td>ASUCR Alternate</td>
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<td>Karina Masatani</td>
<td>ASUCR Alternate</td>
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<td>Jose Cortez-Hernandez</td>
<td>Ex-Officio, ASUCR VP of Finance</td>
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<td>Aram Ayra</td>
<td>Ex-Officio, ASUCR President</td>
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<td>Cathy Eckman</td>
<td>Ex-Officio, VCSA</td>
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<td>Debra Meneely</td>
<td>Staff Support, VCSA</td>
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<td>Brandon Lieu</td>
<td>Student Secretary, VCSA</td>
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1 “X” indicates voting privilege

2 P: Present | A: Absent | AL: Arrived Late | LE: Left Early
1. Call to Order: 11:07 AM

2. Approve the Agenda:
   
   Motion to Approve the Agenda by Derreck Carter-House, Seconded by Sally Tavizon.
   
   Agenda Approved without Objections

3. CSF Update – Vice Chair Hayden Jackson
   
   Vice Chair Jackson, also the Chair of CSF, gave a brief overview of the current state of the UC Council on Student Fees. “The CSF Chair’s Report for Winter 2018” can be found on SSFAC’s SharePoint under miscellaneous documents. The next CSF Meeting will be at UC Office of the President and the UC Berkeley Campus.

4. Committee Appeal Discussions
   
   Cathy Eckman brought to discussion if the Committee would like to have an appeal process after Final Recommendations and Allocations, the committee may want to consider leaving some funding amount set aside for consideration during an appeals process. However, if the Committee has no funds after all the final recommendations and allocations, then there will be no appeal process.
   
   - Dereck Carter-House asks if the Committee were to allocate more funds than budgeted, will the Vice Chancellor give the Committee additional funds to allocate out. Cathy Eckman clarifies that the Vice Chancellor will not give the Committee additional funds to allocate because the Student Services Fee is revenue generated subtracted by all costs.
   
   - Cathy Eckman further clarifies that if the Committee does leave a specified amount for Appeals, will it be worth the time and commitment for the Committee to meet with several departments for a few thousand dollars? Dereck Carter-House agrees with the fact that an appeal process will not be necessary as SSFAC will most likely allocate all its budgeted funds. However, Dereck Carter-House comments that he is worried that the Committee may miss an important priority due to limited information given by the department.

   - Sally Tavizon agrees that the appeal process is not optimal. Across the board, all colleges and schools are lacking funds; not just departments in Student Affairs.

   - Hayden Jackson agrees that an appeal process may reveal a priority a committee may have missed due to lack of information or facts, but the appeal process does not put the Committee in a viable situation. It will be optimal for the Committee to not do an appeals process.

5. Review for Final Recommendations – Department by Department
   
   - African Student Programs (Recommendation Total: $16,000)
     - Priority 1: Mental Health & Wellness Support – No Funding
     - Priority 2: Black History Month Programming – No Funding
     - Priority 3: ASP Mentorship Program – Partial Funding at $5,000
     - Priority 4: Black Student Orientation – Partial Funding at $5,000
     - Priority 5: Black Transfer Student Support – Full Funding at $6,000
     - Priority 6: Professional Development – No Funding
     - Priority 7: Marketing for Department – No Funding
     - Priority 8: Department Infrastructure – No Funding

   - Campus Advocacy, Resources, and Education (Recommendation Total: $35,141)
- Priority 1: Student Staff Salaries – **Full Funding at $20,160**
- Priority 1: Benefits for Student Salaries – **Full Funding at $363**
- Priority 2: Educators Programming – **Full Funding at $10,000**
- Priority 3: Yoga as Healing and Educator Programming – **Full Funding at $4,618**

- **Career Services Center (Recommendation Total: No Funding)**
  - Priority 1: Temporary Funding for Unpaid Internships – **No Funding**
  - Priority 2: Front Desk Student Assistant Program – **No Funding**
  - Priority 2: Front Desk Student Assistant Benefits – **No Funding**
  - Priority 3: Peer Advisor Program – **No Funding**
  - Priority 3: Peer Advisor Benefits – **No Funding**
  - Priority 4: Career Center Management Software Expenses – **No Funding**

- **Chicano Student Programs (Recommendation Total: $25,104)**
  - Priority 1: Removed due to Call Letter Criteria requesting No Staff Positions
  - Priority 2: Graduate Student Researcher – **Full Funding at $11,800**
  - Priority 2: Grad. Stdt. Researcher Benefits – **Full Funding at $3,404**
  - Priority 3: Graduate Student Support (Travel, Programming) – **No Funding**
  - Priority 4: General Programming & Services – **Partial Funding at $10,000**
  - Priority 5: Professional Development – **No Funding**
  - Priority 6: Mental Health Programming and Services – **No Funding**

- **Dean of Students (Recommendation Total: $32,133)**
  - Priority 1: Common Ground Facilitators – **Partial Funding at $16,830**
  - Priority 1: Common Ground Facilitator Benefits – **Funding at $303 using Composite Benefit Rate (CBR)**
  - Priority 2: Common Ground Retreat – **Full Funding at $15,000**

- **Graduate Student Association (Recommendation Total: $30,000)**
  - Priority 1: Department Co-Sponsorships – **Full Funding at $10,000**
  - Priority 2: Conference Travel Grant Awards – **Full Funding at $20,000**

- **Health & Wellness – Guardian Scholars Program (Recommendation Total: $13,030)**
  - Priority 1: Guardian Scholars Student Assistant – **Full Funding at $7,200**
  - Priority 2: Guardian Scholars Stdt. Assistant Benefits – **Full Funding at $130**
  - Priority 3: Voices and Visions Program – **Full Funding at $5,700**

- **Health & Wellness – Student Disability Resource Center (Recommendation Total: $13,483)**
  - Priority 1: Accessible Technology Software & Equipment – **Full Funding at $8,483**
  - Priority 2: Academic Support Center Workstation – **Funding at $5,000**
  - Priority 3: Marketing – **No Funding**
  - Priority 4: Programming & Outreach – **No Funding**

- **Health & Wellness – The WELL (Recommendation Total: $30,000)**
  - Priority 1: Health Promotion & Education Programming – **Partial Funding at $20,000**
  - Priority 2: R’Panty General Operations – **Partial Funding at $10,000**
  - Priority 3: Suicide Prevention and Mental Health Promotion – **No Funding**
  - Priority 4: Active Minds Student Salaries – **No Funding**
  - Priority 4: Active Minds Student Benefits – **No Funding**
  - Priority 5: National College Health Assessment Administration – **No Funding**
• Middle Eastern Student Center *(Recommendation Total: $12,069)*
  - Priority 1: Student Assistant Salary – **Partial Funding at $11,856**
  - Priority 2: Student Assistant Benefits – **Funding at $213** using Composite Benefit Rate (CBR)
  - Priority 3: Workshops, Trainings, Cultural Events, Programming – **No Funding**
  - Priority 4: Food (Refreshments for events to support food security – **No Funding**
  - Priority 5: Supplies (Equipment for programs and student orgs) – **No Funding**

• Native American Student Programs *(Recommendation Total: $16,000)*
  - Priority 1: Removed due to Call Letter Criteria requesting No Staff Positions
  - Priority 2: Native Nations Liaison Development Travel and Materials – **Partial Funding at $5,000**
  - Priority 3: NASP Lecture Series – **Full Funding at $5,000**
  - Priority 4: Connect Peer Mentorship – **Full Funding at $2,000**
  - Priority 5: American Indian Alumni Association Membership – **Full Funding at $2,000**
  - Priority 6: Student Organization Support – **Partial Funding at $2,000**
  - Priority 7: Department Collaborations – **No Funding**

• Student Conduct *(Recommendation Total: No Funding)*
  - Priority 1: Computing – **No Funding**
  - Priority 2: Copier Lease/ Expenses, Alarm Maintenance, Rental – **No Funding**
  - Priority 3: Travel – **No Funding**
  - Priority 4: Academic Integrity Seminar Facilitator Training – **No Funding**
  - Priority 5: Student Front Desk Assistant Salary – **No Funding**
  - Priority 6: Student Front Desk Assistant Benefits – **No Funding**

• Student Life / University Band *(Recommendation Total: $21,350)*
  - Priority 1: Highlander Link Online Support System – **Partial Funding at $10,000**
  - Priority 2: Student Veteran Student Employee Salaries – **No Funding**
  - Priority 3: Veterans Programmatic Support – **Partial Funding at $11,350**
  - Priority 4: Student Veteran Resource Center Operations – **No Funding**
  - Priority 5: Leadership and Services Program Support – **No Funding**
  - Priority 6: Leadership Certificate Series – **No Funding**
  - Priority 8: Student Leadership & Services Student Salaries – **No Funding**
  - Priority 8: Student Leadership & Services Student Benefits – **No Funding**
  - Priority 9: Removed due to Call Letter Criteria requesting No Staff Positions

• Women’s Resource Center *(Recommendation Total: $14,500)*
  - Priority 1: Speaker Series – **Full Funding at $6,000**
  - Priority 2: WRC Graduate Student Initiative – **Full Funding at $3,000**
  - Priority 3: Safety Escort Service Gift Cards – **Partial Funding at $3,000**
  - Priority 4: Co-Curricular Program Development – **No Funding**
  - Priority 5: Student Parent Programming – **Partial Funding at $1,000**
  - Priority 6: Safety Escort Service General – **Partial Funding at $1,500**

6. Public Comments
   - No Public Comments

7. Adjourn: 1:04 PM
   
   *Motion to Adjourn by Jose Medrano, Seconded by Semi Cole.*
Adjournment Approved without Objections