



2012-2013 Student Services Fee Advisory Committee  
 For 2013-2014 Budget  
 Date: 04/12/13  
 Time: 03:00 – 05:00 PM  
 Location: HUB 268

Name	Association	Voting <sup>1</sup> Privilege	Attendance
Cardenas, Laz. [Alt]	ASUCR	X	P
Cervantes, Serena	GSA	X	A
Dow, Liam	ASUCR	X	P
Fan, Li	Faculty	X	P
Flores, Stephanie	Ex-Officio-AP&B	-	P
Hong, Ashley	ASUCR	X	A
Jo, Kevin	ASUCR	X	A
Jones, Aaron	GSA	X	P
Kim, Crystal	ASUCR	X	P
Kim, Danny	Ex-Officio-VCSA	-	P
Michels, Georg	Faculty	X	P
Polishko, Anton	GSA	X	P
Salazar, Susana	Ex-Officio-AP&B	-	P
Sedita, Jolene	Staff	X	P
Smith, Vanessa	ASUCR	X	P
So, Eric [Alt]	ASUCR	X	P
Taliaferro, Alexander	ASUCR	X	A
Choi, Erica	Secretary	-	P
Lillie, Sue	Staff Support	-	P
<b>Guests</b>			

P- present A-absent L-late Exc.-excused

<sup>1</sup> X indicates voting privilege

## Meeting Minutes

### 1. Welcome 3:04 PM

### 2. Approve Agenda

<b>MOTION:</b>	<b>Jolene Sedita/ Liam Dow</b>
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- a. Move to approve agenda for 04/12/13 meeting
  - i. Vote: unanimous – motion carries

### 3. Approve Minutes

<b>MOTION:</b>	<b>Liam Dow/ Vanessa Smith</b>
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- a. Move to approve minutes for 04/09/13 meeting
  - i. Vote: unanimous – motion carries

### 4. Review Subcommittee Reports

- a. Sue: Employee salary benefits have been added to the total recommended by subcommittees on the addenda. Positions cannot be funded without the benefits
- b. Subcommittee E:
  - i. KUCR
    1. Most notable radio station in the UC system- around 46K listeners
    2. Currently funded by student referendum of around \$3
    3. Also engages in community service and outreach
    4. Recommend to fund new equipment; their trailers provide limited space and computers are needed to archive and database music
    5. Funding for a new trailer has been denied due to costs that are unlikely to be helped by SSFAC
  - ii. Athletics
    1. Made huge requests, but have indicated that they do have alternate sources of funding, such as for their athlete insurance
    2. Main recommendation is for meal allowances (total of \$50K), which will provide athletes with \$26/day. Main concern is when they are on campus during summer, which can make finding meals difficult
    3. Team travel continues to be a big issue; while it is a big chunk of the budget, it is hard to fund because it only serves 350 student athletes
    4. Drug testing remains as an ongoing fund from the committee
  - iii. Office of Registrar
    1. Provides services for HOSS, paying for classes, Encore degree audit system, and class availability
    2. Also does payroll for Enrollment Management
    3. Specifically asking for 5.5 FTE's, which were funded last year.
    4. Recommend giving a lump sum of \$10K to offset whatever need is most pertinent

iv. Financial Aid

1. Over 16% of students rely on federal Pell grants, which help low income/high need students. While the UCR Financial Aid office is the smallest in the UC system, it is the most heavily needed by students
  2. Financial Aid counselors each currently deal with about 2700 students
  3. Recommend giving a lump sum of \$35K, although the subcommittee would like to leave this amount open for deliberation in case more can be given
    - a. Was not funded in its entirety last year- roughly \$200K was awarded to Enrollment Management, and they had to find funding from other sources
  4. Chair Jones asks why their requests are more substantial than last year (\$760K vs. \$667K requested last year)
    - a. Danny answers that the significant increase is due to salary and benefit increases
- c. Chair Jones reminds the committee to keep in mind governing documents (CSF, UCOP guidelines, Regents Policy) in making decisions and recommendations
- d. Subcommittee B:
- i. Student Special Services
    1. Unlike on other UC campuses, UCR's SSS functions as an umbrella department for students with disabilities, veterans, veteran dependents, and to also recruit student voters
    2. The University expects SSFAC to cover the legally mandated sign language service. However, this is permanent funding, and is something that SSFAC should address since this big amount is something that can potentially be used for other departments as well
    3. Recommending to fund their request for data software program for security files and data, which amounts to \$2600 temporary ongoing, as well as \$28K
  - ii. Graduate Student Association
    1. The department's main purpose is to maintain graduate students at UCR. So far, it has had big success in reducing dropout rates. In 3 years, the campus average went from 25% to 3%, through the help of the writing center and graduate student mentors
    2. Although graduate students pay student fees as well, they do not gain as much benefits as undergraduates

3. Most funding would go towards the 2 staff members running Grad Success
  4. Recommending to also hiring only 30 graduate student mentors, instead of the requested 60. The recommended amount would then be \$72K, including benefits
- iii. Women's Resource Center
1. Extremely understaffed; the department used to have 7 staff, but is now down to 2
  2. Runs programs such as the Campus Escort Service, as well as sexual assault rescue programs, etc.
  3. The subcommittee recommends to fund the WRC's request in its entirety
- iv. Child Development Center
1. Currently experiencing several big problems:
    - a. Director has just resigned
    - b. Huge budget deficit of almost \$1M
    - c. Danny explains that for the CDC to remain solvent, they would have to raise fees by 50-70%, which has nothing to do with student fees. Serving student, faculty, and staff, the CDC provides stellar, quality service, but it costs more to provide the services on campus because of higher operating costs
    - d. Fundamentally there is no solution, other than to raise fees, have the campus give greater subsidy, or to go off-campus
    - e. SSFAC should not be burdened by departments that have structural issues
    - f. This is their 3<sup>rd</sup> year requesting funds, because they missed a deadline for a federal grant 2 years ago, as well as being late on the general funds process
  2. The subcommittee recommends funding 2/3 of their request, recognizing the immediate needs of the CDC
- v. VCSA – Technology Services
1. Provides digital software and website services for various campus departments, most notably the Campus Health Center
  2. Requested \$418K plus an additional \$64K
  3. Recommending to fund top 2 positions (Priorities 1 and 3)
    - a. Notes that they should also be funded through general funds for their services
  4. Jolene asks if the continued temporary position has been filled, and if not, can that amount be used to fund these priorities?

- a. Someone will have to confirm if this position has been filled, and to further deliberate what to do with the amount if the position is vacant

**5. 5 Minute Break**

<b>MOTION:</b>	<b>Crystal Kim/ Lázaro Cardenas</b>
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- a. Move to approve 5 minute break
  - i. Vote: unanimous – motion carries

**6. Back to order at 4:00 PM**

- a. While deliberating recommendations, keep in mind that the targeted amount is \$800K (Not including continuing temp of \$600K), out of \$1.8M
  - i. Will have to cut roughly \$1M to meet target amount
- b. Again, keep in mind CSF policies while make these recommendations; however, things will be complicated by the fact many of the departments on campus function as umbrella departments, and that these issues can be further addressed to the Chancellor at the end of deliberations
- c. Committee Recommendations:
  - i. Academic Resource Center
    - 1. Stephanie mentions their request for the central campus budget process focuses on the honors program and the off-campus experience support, so their requests do not cross with SSFAC
    - 2. Subcommittee recommended to fund Priority 1A for half of the SAO's salary, as well as his or her benefits, at \$61,853
      - a. The other half of the salary and benefits is derived from revenues from English and Math placement exams
    - 3. Subcommittee also recommended to fund Priority 1B for peer educators, at the cost of \$35K
    - 4. Last year, the ARC was funded for \$72,943 (with \$60K block fund for the Early Warning Program)
    - 5. Vice Chair Dow recommends that the funding for peer educators should be reduced from \$35K

<b>MOTION:</b>	<b>Liam Dow/ George Michel</b>
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- 6. Move to approve \$61,853 for ARC with conditions contingent upon questions of 1. How many students does Early Warning Program work with, 2. How many students is the \$35K for, and 3. How many students are assigned to each peer mentor?
  - a. Vote: unanimous – motion carries
- ii. Career Center
  - 1. Subcommittee recommended funding Priority 1, Employee Outreach Manager at \$73,140 for salary and benefits
  - 2. Susana mentions that Career Center did not make a request for NSA and it is unclear whether this same position is the one

requested, which Danny says it is. These high priority positions are submitted with the expectation of them not being funded

3. Chair Jones believes this department should be funded by student fees, rather than general or state funds because it is a service that is directly produced for students

<b>MOTION:</b>	<b>Crystal Kim/ Liam Dow</b>
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4. Move to approve \$73,140 for Career Center
  - a. Vote: unanimous – motion carries

iii. Graduate Student Association

1. Subcommittee recommended \$25K, which does not include the total of \$75,570 for their ongoing temp for their office manager and student assistant
2. The \$25K will fund conference travel grant program, networking and presentation fees (\$5000 of which will fund on-campus conferences)
  - a. Graduate student fees are not enough to cover these grants

<b>MOTION:</b>	<b>Liam Dow/ George Michel</b>
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3. Move to approve \$25,000 for Graduate Student Association
  - a. Vote: unanimous – motion carries

iv. International Education Center

1. Subcommittee recommended \$73,233 for coordinator, SAOII, and head student peer coordinator for peer mentor programs
2. This department gets complicated by study-abroad programs, but its main purpose is to function like an ethnic/gender student program and to help international students to acclimate to US life
3. The amount of \$28,914 is the benefits for SAOII; originally 82%, but down to 72%, and is mostly medical benefits

<b>MOTION:</b>	<b>Liam Dow/ George Michel</b>
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4. Move to approve \$73,233 for International Education Center
  - a. Vote: unanimous – motion carries

v. SOM – Health Professions Advising Center

1. Subcommittee recommended funding half of the SAOIII's salary and benefits, for a total of \$45,561.41
2. The debate continues whether this is an academic advising position, or a career counseling position
3. The SAOIII does provide counseling and advising, but not necessarily course registration advice. In an academic year, the SAOIII serves around 1100 students, and workshops help over 5600 students
4. Originally under CNAS, but dropped due to budget cuts and taken up by School of Medicine

5. While HPAC does provide an important service to students, the question of who should fund it continues to be a huge dilemma
6. Vice Chair Dow says that HPAC should not be funded, contingent upon what they do and as to answer questions of whether School of Medicine has the sources to fund this
7. Chair Jones questions whether HPAC can perhaps be moved under the Career Center instead of being housed in an academic center, and why if they can fund 50% of the position requested, they cannot fund the other half?

<b>MOTION:</b>	<b>Liam Dow/ Lazaro Cardenas</b>
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8. Move to not fund the SOM – Health Professions Advising Center
  - a. Vote: 5/0/2 – motion carries

**7. Adjourn Meeting**

<b>MOTION:</b>	<b>Liam Dow/ Lazaro Cardenas</b>
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- a. Move to adjourn 04/12/13 meeting
    - i. Vote: unanimous – motion carries
- 8. Adjourn 5:05 PM**