



2010-2011 Student Services Fee Advisory Committee Meeting
 For 2011-2012 Budget
 Date: 04/15/11
 Time: 02:00 – 04:00pm
 Location: HUB 268

-Draft-

| Name | Association | Voting ¹ Privilege | Attendance |
|-------------------------------|------------------|-------------------------------|------------|
| Coyne, Gary | GSA | X | P |
| Curiel, Rudy | Staff | X | P |
| Flores, Stephanie | Ex-Officio, AP&B | - | P |
| Keller, Pierre | Faculty | X | A |
| Kim, Chris | ASUCR | X | P |
| Kim, Danny | Ex-Officio-VCSA | - | P |
| Knapp, Joshua | GSA | X | P |
| Lau, Tiffany | ASUCR | X | P |
| Lee, Stephen | ASUCR | X | A |
| Maduena, Alex | ASUCR | X | P |
| Park, Nick [Alternate] | ASUCR | X | A |
| Ren, Johnny | ASUCR | X | P |
| Saleh, Ali | ASUCR | X | P |
| Simmons, Dana | Faculty | X | P |
| Tuz, Jolene | Staff | X | P |
| Wright, Jennifer | GSA | X | P |
| | | | |
| Huang, Elizabeth | Secretary | - | P |
| Lillie, Sue | Staff Support | - | P |
| Guests | | | |
| Hernandez, Susana | AP&B | - | P |

P-present A-absent L-late Exc.-excused

¹ X indicates voting privilege

Meeting Minutes

1) Welcome 2:06PM

2) Approve Agenda

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| MOTION: | Jennifer Wright/Alex Maduena |
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- a) Moved to approve the agenda for 04/15/11 meeting
 - i) Vote: unanimous – motion carries

3) Approve Minutes from January 21, 2011

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|----------------|------------------------------|
| MOTION: | Joshua Knapp/Jennifer Wright |
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- a) Moved to approve the minutes from 01/21/11 meeting
 - i) Vote: unanimous – motion carries

4) Budget Update – Matt Hull, AVC – RP&B

- a) Stephanie passes out new budget tables, which display (and are adjusted to) the chancellor's reductions to student services fees (\$1,126,930)
 - i) Permanent allocations are no longer permanent
 - ii) Projections made are conservative considering that we will continue to be overenrolled
 - iii) Matt suggests committee continue it's process and prioritize, as no one knows how the state will respond yet
 - iv) Stephanie says that we have about \$600,000 to give out that would be sustainable for at least a few more years and perhaps \$1 million that would be temporary – only for this year
 - v) Matt says we won't be sure of what we'll have until about October or November
 - vi) Gary asks for more clarification on whether the \$600,000 is permanent and \$1 million is temporary
 - i) Matt explains that it's more of a nomenclature thing, that we're looking at both of them as temporary because "permanent" no longer means what it used to
 - vii) Dana asks about how it will affect the hiring process
 - i) Matt and Danny explain that departments would have to know whether to put the position as "career" or otherwise, based on how much funding is available
 - viii) Matt passes out presentation that the Vice President of Budget and Capital Resources made to the Regents
 - i) Illustrates the severity of what we're facing now
 - ii) Contains a chart comparing what the state used to give us versus what they give us now
 - iii) Available online
 - iv) Problems are coming from the state, we can't fix them, what we can do is speak to our politicians
 - ix) Gary asks whether or not we know where the money that the Chancellor is taking will be going
 - i) Matt and Danny explains that specific details regarding that have not been made, however, they will try to make the money go within the parameters of student service fee business – although the reality is that we are lacking in general funds

5) Upper Mall Project

- a) Cost estimate is more than we expected back in October
 - i) There is a capital reserve (serves a purpose of funding projects that would make a lasting impression on students and the campus) that contains about 12 million dollars
 - ii) Last time, the committee approved to fund half of the 6 million but the cost estimate is now 8 million so the committee is being asked to fund \$4.5 million and the HUB board will be asked to fund the remaining \$3.5
- b) Results on UCR campus life satisfaction surveys have been climbing in past years, putting us higher than other UC schools
- c) Danny lays out the general plans of the ideas behind the construction and making the area by UNLH and behind the bookstore more programmable
 - i) Jennifer asks what is meant by more “programmable”
 - i) Danny explains that by turning that area into a little plaza, student groups would be able to hold activities and table
 - ii) Dana is concerned about sound pollution to the classes surrounding the area
 - iii) TAPS will be putting some money into reconstructing the walkway between the HUB and Spruce to make it less dangerous for pedestrians and vehicles
- d) Some other issues:
 - i) Vietch has been jammed for years
 - ii) Can’t see what’s going inside Latitude 55, will try to make it more vibrant with more glass windows/doors
- e) Ali wants to have committee members think about it over the weekend, so the vote will be during the next meeting
- f) Reasons for it going to 8 million (which is already reduced from 8.9 million): mechanical issues, limited construction, etc
- g) Danny will e-mail the breakdown behind the cost estimate to committee members over the weekend
- h) Dana asks about the cost impact if the outdoor project were to be put off for another year
 - i) Danny explains that putting off construction always increases the cost
 - i) Chris is concerned over the impact on future projects
 - j) Danny passes out letter

6) Review Subcommittee findings for addenda items

- a) Subcommittee A: Tiffany Lau
 - i) Academic Resource Center

| Academic Resource Center | | | |
|---------------------------------|---|----------|----------|
| 3 | Director - MP Reclass | \$24,220 | \$0 |
| 1 | SAO II - Jason Chou | \$24,221 | \$0 |
| 2 | Admin Specialist - Diana Reclass | \$9,755 | \$0 |
| 5 | AAIII - Theresa Wagner Reclass | \$7,668 | \$0 |
| 6 | SAO II - Early Warning | \$24,630 | \$24,630 |
| 6 | BC 11 - Early Warning | \$71,560 | \$71,560 |
| 6 | BC 25 - Early Warning Student Assistant | \$2,100 | \$2,100 |
| 8 | BC 11 - TAP, Peer Counseling - 22% increase includes 2% contract ratified as of 10/1/2010 | \$30,200 | \$0 |
| 7 | BC 25 - Office Assistants - 20% increase | \$7,700 | \$0 |

| | | | | | |
|---|--|------------------|------------|------------------|------------|
| 6 | BC 30 - SAO II Early Warning | \$7,389 | | \$7,389 | |
| 2 | BC 30 - Jason Chou @ 58% | \$7,266 | | \$0 | |
| 1 | BC 30 - Existing appointments: Health fee increase - 3% | \$2,545 | | \$0 | |
| 1 | BC 25/28 - Existing appointments: Retirement increase - 3% | \$6,360 | | \$0 | |
| 6 | BC 20 & 30 - Early Warning Student Benefits - 5% | \$3,700 | | \$2,946 | |
| 8 | BC 20 - Student benefits - 5% increase | \$1,510 | | \$0 | |
| 7 | BC 30 - Student benefits - 5% increase | \$400 | | \$0 | |
| 4 | BC30 - Director - MP reclass benefits | \$7,266 | | \$0 | |
| 3 | BC30 - Admin Specialist - Diana Hanson Reclass benefits | \$2,927 | | \$0 | |
| 5 | BC30 - AAIH - Theresa Wagner Reclass benefits | \$2,300 | | \$0 | |
| 6 | BC40 - BC70 - Early Warning Program | \$11,463 | | \$11,463 | |
| 9 | BC40 - BC70 - 10% | \$10,000 | | \$0 | |
| | | \$265,180 | \$0 | \$120,088 | \$0 |

- (i) Early Warning Program: talk to those who are about to fail GEs and try to tutor them in the ARC
1. Dana & Gary questions how solid that program is
 2. The committee does not feel comfortable with funding it in it's entirety and will come back to it

ii) International Education Center

| International Education Center | | | | | |
|---------------------------------------|--|-----------------|----------------|-----------------|----------------|
| 5 | Student Assistant (4921) 300 hrs/\$9 | \$2,700 | | \$2,700 | |
| | BC 30 Students: 4% | \$108 | | \$108 | |
| 2 | BC40 - Travel (12 Mo. Lease of Truck + FAR + 50th) | \$3,953 | \$200 | \$3,953 | |
| 7 | BC41 - Supplies & Materials (Trolley Signs) | \$2,100 | | | |
| 9 | BC42 - Services, Other (Parking Permits) | \$100 | | | |
| 8 | BC43 - Mail Services & Freight (Scotmails & Messenger) | \$400 | | | |
| 3 | BC45 - Communication | \$1,560 | | | \$1,000 |
| 4 | BC46 - Computing - Includes COGS | \$1,200 | | | |
| 6 | BC47 - Other, S&E (Highlander Ads) | \$6,120 | | \$3,000 | |
| 1 | BC70 - Facilities (6 Month lease + 50th Anniversary) | \$8,600 | \$800 | \$8,600 | \$800 |
| | | \$26,841 | \$1,000 | \$18,361 | \$1,800 |

- (i) Since they've moved to the University Village, most requests revolve around rent, supplies, etc.

iii) GSA

| Graduate Student Association | | | | | |
|-------------------------------------|---|----------|--|----------|--|
| 1 | 4722/AAIH (Herzog, M) FTE .50 | \$21,522 | | \$21,522 | |
| 2 | 4922/Assistant I | \$8,750 | | \$8,750 | |
| | BC 30 Students: 4% | \$350 | | \$350 | |
| | BC 30 Benefits \$40,000 - \$70,000: 28% | \$6,026 | | \$6,026 | |
| 4 | BC40 Travel - Conference Travel for Grad Students | \$20,000 | | \$0 | |

| | | | | | |
|---|---|-----------------|------------|-----------------|------------|
| 5 | BC47 Lecture and On Campus Conferences | \$10,000 | | \$0 | |
| 3 | BC77 Unallocated Staff Salaries-Benefits cost | \$6,042 | | \$0 | |
| | | \$72,690 | \$0 | \$36,648 | \$0 |

- (i) GSA has not requested for funding since 2007 and needs an assistant to handle the university accounting system, etc.
- (ii) Gary, as a past president of GSA, explains the importance the conference travel and how it is through these conferences that people get their work out, etc.
- (iii) Will come back to this

b) Subcommittee B: Dana Simmons

i) VCSA Tech

| VCSA - Technology Services | | | | | |
|-----------------------------------|---|------------------|-----------------|------------------|-----------------|
| 1 | Programmer/Analyst II - Harvey, Barry FTE .50 | \$26,519 | | \$26,519 | |
| 2 | Programmer Analyst III -New | \$65,536 | | \$65,536 | |
| | BC 30 Existing appointments: 50% | \$13,260 | | \$13,260 | |
| | BC 30 New appointments: 28% | \$18,350 | | \$18,350 | |
| 1 | Programmer Analyst II -Harvey, Barry | \$2,500 | | \$2,500 | |
| 2 | Programmer Analyst III -New | \$5,000 | \$3,500 | \$5,000 | \$3,500 |
| 3 | Computing Support- Offsite Backup Storage at UCSD | | \$9,619 | | \$9,619 |
| | | \$131,165 | \$13,119 | \$131,165 | \$13,119 |

- (i) Want to back up storage in multiple locations – rather than just one, which will actually make it cheaper in the future but require funding for the transition now
 - 1. Machines wear down in time, so funding for this is needed ASAP

ii) Women's Resource Center

| Women's Resource Center *** | | | | | |
|------------------------------------|--|----------|---------|---------|---------|
| A01427 WRC | | | | | |
| 1 | Student Assistants | \$16,320 | | \$0 | \$0 |
| | BC 30 EB Student Assistant hours - 4% | \$653 | | \$0 | \$0 |
| 5 | BC40: Room rental fees | \$2,000 | | \$2,000 | |
| 8 | BC40: Speaker Series - 3 honorariums | \$3,000 | | \$1,000 | |
| 3 | BC41: Printing paper for students | \$350 | | \$0 | |
| 7 | BC43: Scotmails (11 @ \$20.33 each) | \$609 | | \$609 | |
| 9 | BC43: Mail Services drop | \$960 | | \$960 | |
| 6 | BC44: Media costs | \$2,000 | | \$2,000 | |
| 1 | BC46: Annual Microsoft licensing fee | \$213 | | \$213 | |
| 4 | Bc46: Toner cartridges for student's printing | \$720 | | \$0 | \$0 |
| 2 | BC46: New computer for Dr. Adrienne Sims and student worker work station (2 total) | | \$2,000 | | \$1,000 |
| 1 | BC40: Professional Development | | \$2,000 | | \$0 |
| A01583 WRC - Escort Service | | | | | |

| | | | | | |
|----------|---|-----------------|----------------|-----------------|----------------|
| 4 | BC41: 2 bicycles & 2 helmets for Campus Safety Escort Service | | \$550 | | \$225 |
| 3 | BC41: 2 radios for Campus Safety Escort Service | | \$3,600 | | \$0 |
| 1 | BC41: General supplies for Campus Safety Escort Service | \$4,000 | | \$4,000 | |
| 2 | BC46: New computer for Campus Safety Escort Service student coordinator | | \$1,000 | | \$0 |
| | | \$30,825 | \$9,150 | \$10,782 | \$1,225 |

- (i) Scotmail is required and most of everything else revolves around the computer lab
- (ii) Provide workshops and lectures to hundreds of students each year
- (iii) Ali wants to know whether or not they already have student assistants, which they do
- (iv) Dana did not recommend funding for the radios because they have radios that only need touch-ups in little places

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| MOTION: | Gary Coyne/Alex Maduena |
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- a) Moved to adjourn 04/15/11 meeting
- i) Vote: unanimous – motion carries

7) Adjourn 3:56 PM