



2011-2012 Student Services Fee Advisory Committee Meeting  
 For 2012-2013 Budget  
 Date: 10/21/11  
 Time: 03:00 – 04:00pm  
 Location: HUB 268

-Approved-

Name	Association	Voting <sup>1</sup> Privilege	Attendance
<b>Brown, Steven</b>	ASUCR	-	P
<b>Chieng, Rachel</b>	ASUCR	-	P
<b>Curiel, Rudy</b>	Staff	X	P
<b>Falstein, David</b>	ASUCR	-	P
<b>Flores, Stephanie</b>	Ex-Officio-RP&B	-	P
<b>Kim, Danny</b>	Ex-Officio-VCSA	-	P
<b>Lau, Tiffany</b>	ASUCR	X	P
<b>Lee, Stephen</b>	ASUCR	X	P
<b>Park, Nick</b>	ASUCR	-	P
<b>Sedita, Jolene</b>	Staff	-	P
<b>Trujillo, Justin</b>	ASUCR	-	P
<b>Wright, Jennifer</b>	GSA	X	P
<b>Yum, Albert</b>	ASUCR	-	P
<b>Huang, Elizabeth</b>	Secretary	-	P
<b>Lillie, Sue</b>	Staff Support	-	P
<b>Guests</b>			
<b>Hernandez, Susana</b>	RP&B	-	P

P-present    A-absent    L-late    Exc.-excused

<sup>1</sup> X indicates voting privilege

## Meeting Minutes

### 1) Welcome 3:10PM

### 2) Approve Agenda

<b>MOTION:</b>	Albert Yum/Jennifer Wright
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- a) Moved to approve the agenda for 10/21/11 meeting
  - i) Vote: unanimous – motion carries

### 3) Approve Minutes from May 26, 2011

<b>MOTION:</b>	Stephen Lee/Rachel Chieng
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- a) Moved to approve the minutes from 05/26/11 meeting
  - i) Vote: unanimous – motion carries

### 4) Overview SSFAC Process/Purpose

- a) Process: advising chancellor in SSF allocation and matters of board policy and specific programs.
- b) Next week, Stephanie Flores will be training committee
  - i) Sue will send out reminder e-mail for meeting

### 5) Review of Planning Calendar

- a) Planning Calendar attached
- b) Danny talks about VC Bolar/AVC Lundgren's November 3<sup>rd</sup> presentation, during which they will be asking for student service fee support towards campus reductions
- c) Danny summarizes the year: splitting into subcommittees, discussion of recommendations with departments heads, etc.
- d) Tiffany presents attendance policy: each member must make at least 60% of meetings in order to receive stipend each quarter
- e) David will select alternates of committee and notify Sue by next meeting
- f) Danny goes over the importance of alternates, especially in reaching quorum

### 6) Nominate Vice Chair and Vote

- a) Vice Chair works closely with Chair during the process and would take over for the Chair should she step down for any reason
- b) Stephen Lee nominates himself
- c) Justin Trujillo nominates himself
- d) David Falstein nominates himself
- e) David Falstein nominates Steven Brown
  - i) Steven Brown declines

### 7) Tiffany Presents Overview of CSF Meeting in Santa Barbara

- a) Came up with some campaigns and voted on them – one of which was the Student Services Enforcement Campaign, to create transparency on UC campuses because many students don't know about SSFAC or where their fees are going
  - i) Also to evaluate how the money is being used especially because of the 8% increase this year
- b) In addition, we would like to know more about what the new tech course fees [\$4 per unit] covers, as the description is very vague at the moment

**8) Vice Chair Result**

- a) Stephen Lee

**9) Administration Issues**

- a) Sue reminds everyone that blue folders stay after each meeting
- b) Get student information to set up payroll for stipend paid quarterly
- c) Cell phones and carrier to be able text from outlook to remind everyone of upcoming meetings – in addition to e-mails
  - i) Paper was passed around for everyone to write down cell phone numbers
- d) <http://ssfacs.ucr.edu/SSFAC%20Committee/Forms/AllItems.aspx>
  - i) Link to documents

<b>MOTION:</b>	Jennifer Wright/Nick Park
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- a) Moved to adjourn 10/21/11 meeting
  - i) Vote: unanimous – motion carries

**10) Adjourn 3:55 PM**