<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sep 25</td>
<td>Beginning of Fall Quarter</td>
</tr>
<tr>
<td>Sep 28</td>
<td>First Day of Instruction for Fall Quarter</td>
</tr>
</tbody>
</table>
| Oct 12     | **SSFAC Meeting:** Committee Introductions, Responsibilities & Roles Discussion, Subcommittee Discussion and Form Fill, Bylaws Update, Vice-Chair Discussion, Requirements, Vice Chair Nomination Questions & Nominations, Narrative Review  
**Meeting Location & Time:** HUB Room 265 | 11:00 AM to 1:00 PM |
| Nov 02     | **SSFAC Meeting:** Election of Vice Chair, Narrative review continuation if needed, Training.  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 1:00 PM |
| Nov 16     | **SSFAC Meeting:** Call Letter Discussion & Presentation by Vice Chancellor for Student Affairs, Jim Sandoval  
**Meeting Location & Time:** HUB Room 265 | 11:00 AM to 1:00 PM |
| Nov 23–Dec 7 | Call Letter to SSF Budget Holders for 2018 – 2019 Program Plan and Budget Addendum Request |
| Dec 9–Dec 15 (Finals) | **No Meeting,** Departments submit budget requests and addendum to VCSA Office |
| Dec 16–Jan 7 | Winter Break, No Meeting                                          |
| Jan 03     | Beginning of Winter Quarter                                         |
| Jan 08     | First Day of Instruction for Winter Quarter                         |
| Jan 11 (Week 1) | **SSFAC Meeting:** Budget Overview of Requests, Review Subcommittee Assignments  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM |
| Jan 18 (Week 2) | **SSFAC Meeting:** Discussion of standardized subcommittee questions to departments, Bylaw Review  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM |
| Jan 25 (Week 3) | **SSFAC Meeting:** Dept. Heads for Subcommittee A present with Q&A.  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM  
- Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. |
| Feb 01 (Week 4) | **SSFAC Meeting:** Dept. Heads for Subcommittee B present with Q&A.  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM  
- Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. |
| Feb 08 (Week 5) | **SSFAC Meeting:** Dept. Heads for Subcommittee C present with Q&A.  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM  
- Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. |
| Feb 15 (Week 6) | **SSFAC Meeting:** Dept. Heads for remainder of Subcommittee C present with Q&A.  
**Meeting Location & Time:** Student Services Building (HOSS) 3201 | 11:00 AM to 12:30 PM  
- Dept. Heads come into meeting, give a presentation on requests, and answer questions prepared by the Subcommittee. Depts. All have 10 minutes to present and the Subcommittee will be charged with any follow up questions and inquires. |
| Feb 22 (Week 7) | **SSFAC Meeting:** Subcommittee A & B discussions and recommendations  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM  
- Subcommittee A & B report back on any follow up and discuss the line items and their recommendations |
Mar 01 (Week 8)  **SSFAC Meeting:** Subcommittee C discussions and recommendations  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM  
- Subcommittee C report back on any follow up and discuss the line items and their recommendations

Mar 08 (Week 09)  **SSFAC Meeting:** Review all Subcommittee recommendations Discussion 1 | Make Final Recommendations  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 12:30 PM

Mar 15 (Week 10)  **SSFAC Meeting:** Review all Subcommittee recommendations Discussion 2 | Make Final Recommendations  
**Meeting Location & Time:** HUB Room 260 | 11:00 AM to 12:30 PM

Mar 19 – Apr 2  Interim Vice Chancellor Thomas Smith Review of Committee’s Final Allocations Recommendations & Appeal Process Information sent to department heads *(If Applicable)*

Mar 17 – Mar 23 (Finals)  No Meeting

Mar 26 – Apr 1  Spring Break, No Meeting

Mar 28  Beginning of Spring Quarter

Apr 02 (Week 1)  First Day of Instruction for Spring Quarter

Apr 02 – Apr 16  **SSFAC Call for applications and review of applicants with ASUCR and GSA Presidents**  
- The Chair will send out a mass email through the Student Email Service to call for SSFAC applications from the Undergraduate and Graduate Student Body  
- The application will have a cut off deadline of 24 hours before meeting time of said date  
- The Chair must contact ASUCR and GSA Presidents to discuss their recommendations to the committee for final vote

Apr 05 (Week 1)  **SSFAC Meeting:** Bylaw Review & Discussion  
**Meeting Location & Time:** HUB Room 269 | 11:00 AM to 1:00 PM

Apr 12 (Week 2)  **SSFAC Meeting:** Review Bylaw changes, reaffirm returning committee members  
**Meeting Location & Time:** HUB Room 367 | 11:00 AM to 1:00 PM

Apr 19 (Week 3)  **SSFAC Meeting:** Administrative Items  
**Meeting Location & Time:** HUB Room 269 | 11:00 AM to 1:00 PM  
- Review Minutes

Apr 26 (Week 4)  **SSFAC Meeting:** Review applications and recommendations with the committee and vote for Memberships  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 1:00 PM  
- The Committee will set up a criteria based on a general consensus  
- The Committee will narrow the applications based on the general consensus  
- The Committee will then vote on the applicant(s)

May 03 (Week 5)  **SSFAC Meeting:** Final business, review, and finalize Bylaw changes (final vote).  
**Meeting Location & Time:** HUB Room 379 | 11:00 AM to 1:00 PM

Apr 27 – May 04  Letter to the Chancellor / Chancellor’s Designee with Final Recommendations & Bylaw Changes

May 10 (Week 6)  **SSFAC Meeting:** Final business and Luncheon *(Tentative)*  
**Meeting Location & Time:** TBA