UNIVERSITY OF CALIFORNIA UC RIVERSIDE

CHANGE OR CORRECTION OF: NAME, SOCIAL SECURITY NUMBER, ITIN, and/or DATE of BIRTH

PLEASE PRINT IN INK

Student Identification Number: _____-____-_____

Full Name as it **currently** appears on our records:

_____
Last Name   First Name   Middle Name

☐ Name Change:

New **legal** name:

_____
Last Name   First Name   Middle Name

_____
Email Address   Phone Number

In order to process your request you must attach two of the following document:
At least **ONE** form of documentation **must** have your photograph for verification purposes.

One with NEW legal name: ☐ *Driver's License*   ☐ *Marriage License*   ☐ *Court Order*
☐ *Passport*   ☐ *State Identification Card*   ☐ *Social Security Card*
☐ *Birth Certificate*   ☐ *Other legal document*

One with your OLD/PREVIOUS name as it currently appears: ☐ *Student ID Card*   ☐ *Driver License*
☐ *Passport*

IMPORTANT: If you change your name after the first day of finals during your graduation quarter, then you will be required to pay a diploma fee if you wish to have your new name on your diploma.
Are you a candidate for a degree for the **current** term?   ____ Yes   ____ No

☐ Social Security Number/ITIN Change:

Print Social Security Number/ITIN here**:** _____-____-_____
Social Security/ITIN Card **and** *Picture ID* **required** *for change.*

☐ Date of Birth Change:

Print date of birth here**:** _____-____-_____
Drivers License only, or Birth Certificate **and** *Picture ID* **required** *for change.*

IMPORTANT INFORMATION:

Financial Aid Recipients: If you receive Financial Aid, your name in our Student Information System **must** match the name on your Social Security card in order to continue to receive Financial Aid. You will need to provide a copy of your Social Security card and Photo Identification such as a Driver's License or a Passport for verification purposes.

Alien Status: If you have an Alien status, your name in our Student Information System **must** match your name as it appears on your Passport. You will need to provide a copy of your Passport for verification purposes.

I certify that all of the statements on this application and on all of the attached documentation are true and correct to the best of my knowledge.

Signature: _____   **Date:** _____

You MUST submit this form and the attached documentation to
the Student Services Counter (**Highlander One Stop Shop**) on the first floor of the Student Service Building.

FOR OFFICE USE ONLY: ☐ REGISTRARS – Continuing Student   ☐ UNDERGRADUATE ADMISSIONS - Applicant