

EDIT COURSE COREQUISITES, PREREQUISITES AND RESTRICTIONS

Note:

These fields are not enforceable by the Office of the Registrar:

Course Prerequisite Other
Special Requirements
Other Restrictions
Instructor Consent

COURSE COREQUISITE

A statement that is valid and both proposals CHEM 008A and CHEM 08LA have the same concurrent enrollment statement.

CHEM 008A has:

Concurrent enrollment in CHEM 08LA (see below for picture of the prerequisite).

CHEM 08LA has

Concurrent enrollment in CHEM 008A (see below for picture of the prerequisite).

➤ CHEM 008A

Justification: Re number to comply with BANNER system requirements

Organic Chemistry

➤ 3

Justification: Separating LEC and LAB into two separate courses per Undergraduate Studies Committee.

➤ Lecture, 3 hours per week (group activity)

Justification: Separating LEC and LAB into two separate courses per Undergraduate Studies Committee.

➤ CHEM 001C and CHEM 01LC or CHEM 01HC and CHEM 1HLC with grades of "C-" or better; concurrent enrollment in CHEM 08LA or a grade of "C-" or better in CHEM 08LA

Justification: Separating LEC and LAB into two separate courses per Undergraduate Studies Committee recommendation.

The following is considered one condition:

list the following to date:

Same SETS and Same SUBSETS Equal **AND** Statements

SET	SUBSET	COURSE	GRADE	EQUALS
A20	100	CHEM01LA	C-	AND
A20	100	PHYS001	D-	

Same SETS and **Different** SUBSETS Equal **OR** Statements (EX: AST 132)

SET	SUBSET	COURSE	GRADE	EQUALS
A10	100	AST 030	D-	OR
A10	101	CHN 030	D-	OR
A10	102	CHN 104	D-	OR
A10	103	CHN 105	D-	OR
A10	104	AST 107	D-	OR
A10	105	CHN 107	D-	OR

Proposed

Course Number: CHEM 08LA

Renumbered From: CHEM 12A

Course Title: Organic Chemistry Laboratory

E-Z Segment Title:

Units: 1

Activity(ies): Laboratory, 4 hours per week (group activity)



Prerequisite(s): CHEM 001C and CHEM 01LC or CHEM 01HC and CHEM 1HLC with grades of "C-" or better; concurrent enrollment in CHEM 008A or a grade of "C-" or better in CHEM 008A

In this section, you will enter in a 100 percent true corequisite (both course proposals must have the other course listed in the prerequisite as concurrent enrollment, or the concurrent enrollment is bidirectional).

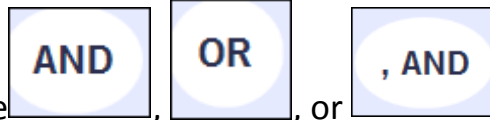
There should only be one course that is 100 percent concurrent enrollment listed in the prerequisite.

If your course has the option of concurrent enrollment in multiple courses and the statement is an “OR,” you will enter into the Course Prerequisite area.

ETST 104 has the corequisite of ETST 104L & ETST 104L has the corequisite of ETST 104.

ETST 104 INTRODUCTION TO AFRICAN CIVILIZATION From: Spring 2018		CROSSLISTINGS:
COURSE COREQUISITE		
Ethnic Studies ▾	104L	
ETST 104L INTRODUCTION TO AFRICAN CIVILIZATION LABORATORY From: Spring 2018		CROSSLISTINGS:
COURSE COREQUISITE		
Ethnic Studies ▾	104	

COURSE PREREQUISITE



In this section you will use the **AND**, **OR**, or **, AND** indicators to enter in your course prerequisite.

When using these operators, you must consider each condition.

“AND” indicates that the prerequisite course will have the same set and subset as the previous course.

COURSE PREREQUISITES		AND	
	PSYC - Psychology	001	<input checked="" type="checkbox"/> Minimum grade required C <input type="checkbox"/> May be taken concurrently
And	PSYC - Psychology	002	<input checked="" type="checkbox"/> Minimum grade required C <input type="checkbox"/> May be taken concurrently
And	PSYC - Psychology	011	<input checked="" type="checkbox"/> Minimum grade required C <input type="checkbox"/> May be taken concurrently
And	PSYC - Psychology	012	<input checked="" type="checkbox"/> Minimum grade required C <input type="checkbox"/> May be taken concurrently
ADD COURSE		+	

“OR” increases the subset number and indicates that the prerequisite course will have the same set and different subset of the previous course entered.

COURSE PREREQUISITES			OR	
	ETST - Ethnic Studies ▾	001	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	ETST - Ethnic Studies ▾	001H	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	ETST - Ethnic Studies ▾	002	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	ETST - Ethnic Studies ▾	002H	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	ETST - Ethnic Studies ▾	003	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	ETST - Ethnic Studies ▾	004	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	HIST - History ▾	004	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
<u>ADD COURSE</u>				

“, AND” increases the set number and set changes. This will be used when multiple conditions exist within the prerequisite. See CHEM 135 prerequisite information.

COURSE PREREQUISITES				AND
	Chemistry ▾	008A	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
And	Chemistry ▾	08LA	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	Chemistry ▾	08HA	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
And	Chemistry ▾	08HLA	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	Chemistry ▾	12HA	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	Chemistry ▾	12A	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
, And	Chemistry ▾	008B	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
And	Chemistry ▾	08LB	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	Chemistry ▾	08HB	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
And	Chemistry ▾	08HLB	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	Chemistry ▾	12HB	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	
Or	Chemistry ▾	12B	<input type="checkbox"/> Minimum grade required <input type="checkbox"/> May be taken concurrently	;
ADD COURSE				

PSYC 182 (E-Z) segments have PSYC 001, PSYC 002, PSYC 011, and PSYC 012 with grades of "C."

You select the minimum grade and change C- to C for each course prerequisite.

If you make a mistake, select the trashcan icon to delete the entry, then start entering information again.

HOW TO EDIT COURSE PREREQUISITES

Select the + symbol.

Enter the “subject” and course “number.”

Select a minimum grade and/or “May be taken concurrently.”

Note: If the minimum grade is not selected, the default of D- will be entered into SMAAREA. “May be taken concurrently” means the course has the statement of concurrent enrollment in the course and it is one directional (both course proposals will not have the opposite course listed on the course proposal).

Select the course prerequisite indicator “AND” or “OR” or “,AND” (see above for how to select the appropriate indicator).

Continue adding in all course prerequisites.

COURSE PREREQUISITE RULE BASE (This section is rarely used)

These prerequisites are course prerequisites that have a rule that two or more conditions must be met in order to register for the course.

Example:

Two of the following courses, where the conditions are separated by commas:


BIOL 005A, BIOL 005B, BIOL 005C, CHEM 008A and CHEM 08LA, CHEM 08HA and CHEM 08HLA, CHEM 008B and CHEM 08LA, CHEM 08HA and CHEM 08HLA, CHEM 008C and CHEM 08LC, CHEM 08HC and CHEM 08HLC, CHEM 12HA, CHEM 12HB, CHEM 12HC, CHEM 12A, CHEM 12B or CHEM 12C.








Enter the number of conditions that the student has to meet (“two of the following”).

Enter the course subject and number and a minimum grade and/or “May be taken concurrently.”

Continue adding until all courses are entered.

COURSE PREREQUISITES RULE BASE ADD RULE

of Required Courses From Below: 

Subject	Course Number	<input type="checkbox"/> Minimum grade required	<input type="checkbox"/> May be taken concurrently	
Ethnic Studies	001H	<input type="checkbox"/> Minimum grade required	<input type="checkbox"/> May be taken concurrently	
Ethnic Studies	001	<input type="checkbox"/> Minimum grade required	<input type="checkbox"/> May be taken concurrently	
Ethnic Studies	004	<input type="checkbox"/> Minimum grade required	<input type="checkbox"/> May be taken concurrently	
Ethnic Studies	005H	<input type="checkbox"/> Minimum grade required	<input type="checkbox"/> May be taken concurrently	
Ethnic Studies	005	<input type="checkbox"/> Minimum grade required	<input type="checkbox"/> May be taken concurrently	
Ethnic Studies	012	<input type="checkbox"/> Minimum grade required	<input type="checkbox"/> May be taken concurrently	

COURSE PREREQUISITE OTHER

These can be phrases such as “or equivalent” or “BIOL 005A is recommended.”

Notes are entered for students to know about, but **will not be enforced** in Banner by the Office of the Registrar.

Example:

CHEM 135/ENSC 135/ENTX 135 has the prerequisite of “CHEM 008A and CHEM 08LA or CHEM 08HA and CHEM 08HLA, CHEM 008B and CHEM 08LB or CHEM 08HB and CHEM 08HLB, or consent of instructor; ENSC 102 recommended.”

The statement “ENSC 102 is recommended” is not enforceable. You will enter this statement into the Course Prerequisite Other field.

Note: If the course is pulled from Banner in CRS, you will need to review the catalog description in order to make sure that you add the correct information into the correct fields so that the course is uploaded into Banner as it was retrieved.

This is the CATALOG VIEW from Banner for CHEM 135. Make sure all of the components of the prerequisite are added into the COURSE PREREQUISITES OTHER field.

CATALOG VIEW
Description (from Banner) [4 Units, Lecture 3, Discussion 1, Prerequisite(s): CHEM 12A or CHEM 12HA, CHEM 12B or CHEM 12HB, or consent of instructor; ENSC 102 recommended. Structure of the troposphere and stratosphere; formation of atmospheric ozone; tropospheric NOx chemistry; methane oxidation cycle; phase distributions of chemicals; wet and dry deposition; chemistry of volatile organic compounds; formation of photochemical air pollution; modeling of air pollution and control strategies; stratospheric ozone depletion and global warming. Cross-listed with ENSC135, and ENTX135.]
COURSE PREREQUISITES OTHER
ENSC 102 recommended.

RESTRICTIONS

CLASS STANDING RESTRICTIONS

In this section, enter in upper-division standing by selecting the Junior and Senior boxes.

CLASS STANDING RESTRICTIONS

- | | | |
|--|---|--|
| <input type="checkbox"/> 1st Year Medical | <input type="checkbox"/> 2nd Year Medical | <input type="checkbox"/> 3rd Year Medical |
| <input type="checkbox"/> 4th Year Medical | <input type="checkbox"/> Credential only | <input type="checkbox"/> Freshman |
| <input checked="" type="checkbox"/> Junior | <input type="checkbox"/> Masters | <input type="checkbox"/> PhD advanced to candidacy |
| <input type="checkbox"/> PhD not advanced to candidacy | <input type="checkbox"/> Post-Baccalaureate | <input checked="" type="checkbox"/> Senior |
| <input type="checkbox"/> Sophomore | <input type="checkbox"/> UCLA Medical | <input type="checkbox"/> Visiting/Non-degree seeking |

NOTE: The description will now state Junior or Senior standing instead of upper-division standing.

In this section you will also have to add CLASS STANDING RESTRICTIONS if an undergraduate class is designed for both undergraduates and graduates.

Example: EDUC 175 approved prerequisite states “professional or upper-division standing.” For CRS, the correct class restriction information would be selecting Masters, Credential only, Junior and Senior.

CLASS STANDING RESTRICTIONS


- | | | |
|--|---|--|
| <input type="checkbox"/> 1st Year Medical | <input type="checkbox"/> 2nd Year Medical | <input type="checkbox"/> 3rd Year Medical |
| <input type="checkbox"/> 4th Year Medical | <input checked="" type="checkbox"/> Credential only | <input type="checkbox"/> Freshman |
| <input checked="" type="checkbox"/> Junior | <input checked="" type="checkbox"/> Masters | <input type="checkbox"/> PhD advanced to candidacy |
| <input type="checkbox"/> PhD not advanced to candidacy | <input type="checkbox"/> Post-Baccalaureate | <input checked="" type="checkbox"/> Senior |
| <input type="checkbox"/> Sophomore | <input type="checkbox"/> UCLA Medical | <input type="checkbox"/> Visiting/Non-degree seeking |

DEPARTMENT RESTRICTIONS

This section is rarely used. Contact the course specialist for information about this tab before selecting a restriction here.

DEPARTMENT RESTRICTIONS are used when a course restricts students to a college or department such as CHFY 001 (E-Z) courses with the prerequisite

of “first-year freshman standing in the College of Humanities, Arts, and Social Sciences”



DEPARTMENT RESTRICTIONS

College of Hum & Soc Sciences - (CHSS

ADD DEPARTMENT

MAJOR RESTRICTIONS

MAJOR RESTRICTIONS are used when a course is restricted to a major such as DNCE 014 which has a prerequisite of “a major or minor in Dance or consent of instructor.”



MAJOR RESTRICTIONS

Dance - (DNCE)

ADD MAJOR

Note: Only select **ONE** of these restrictions (DEPARTMENT RESTRICTIONS or MAJOR RESTRICTIONS). Having both is not enforceable in Banner and will cause enrollment problems.

You must enter all codes that pertain to the major restriction you want. You may also need to select major codes that are not active to include students who may not have graduated.

OTHER RESTRICTIONS

This includes advisor consent and department permission. These restrictions are usually on put on by the department as a permission code in SSASECT.

These sections feature notes for students to know about, but **will not be enforced** in Banner by the Office of the Registrar.

Example:

If a department wants to have a section restricted by “Permission by Enrollment Manager,” then in the OTHER RESTRICTIONS or SPECIAL REQUIREMENTS section, the department should enter “Permission by Enrollment Manager” or “Permission by Department.”

OTHER RESTRICTIONS
Permission by Enrollment Manager

OR

SPECIAL REQUIREMENTS
Permission by Department

SPECIAL REQUIREMENTS

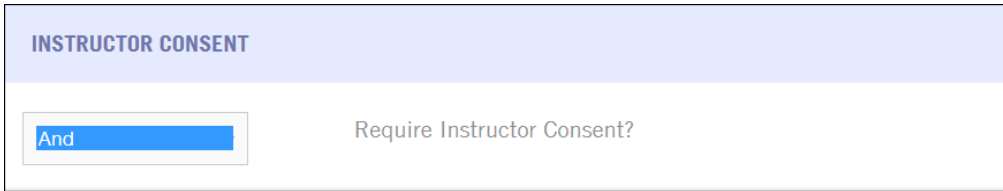
Examples of special requirement statements include “a sufficiently high score on the placement examination, as determined by the Mathematics Department” or “a score of 3 or higher on the AB Advanced Placement Test in Mathematics.” These notes help students, but **are not enforceable** in Banner by the Office of the Registrar.

INSTRUCTOR CONSENT

For graduate courses that do not have a course prerequisite or a restriction and list only graduate standing, you must also select “or consent of instructor,” or the proposal will not be routed through the approval process.

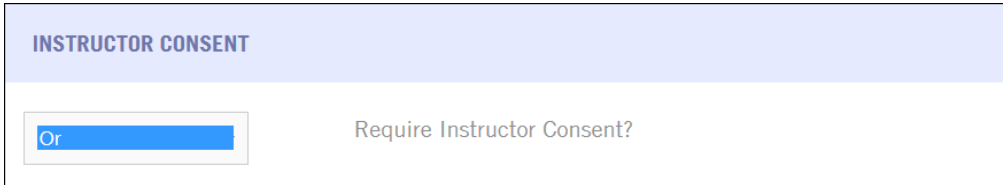
In INSTRUCTOR CONSENT, select “AND” or “OR.”

AND



The screenshot shows a form titled "INSTRUCTOR CONSENT". Below the title, there is a question "Require Instructor Consent?". To the left of this question is a dropdown menu with "And" selected.

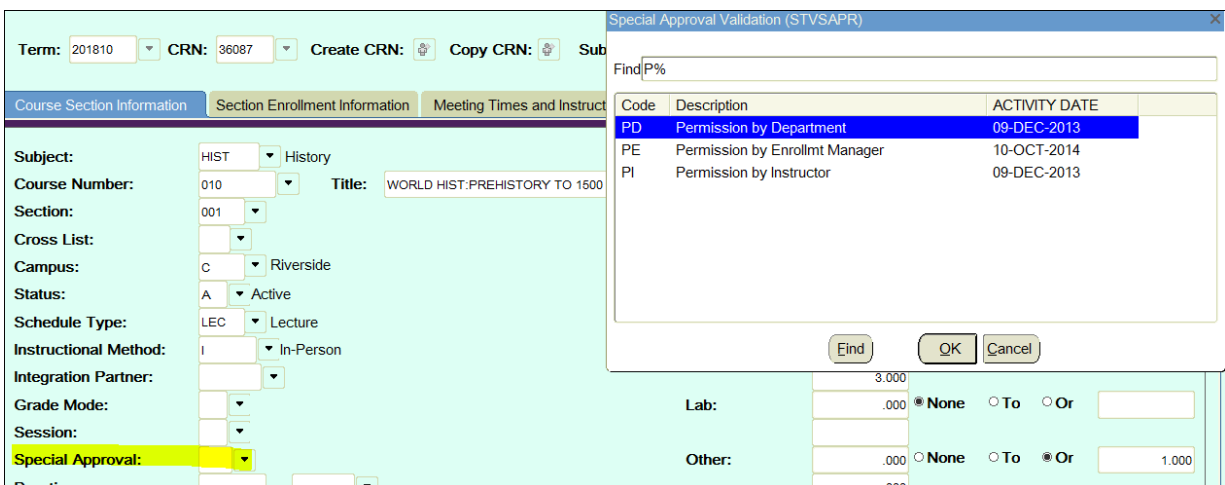
OR



The screenshot shows a form titled "INSTRUCTOR CONSENT". Below the title, there is a question "Require Instructor Consent?". To the left of this question is a dropdown menu with "Or" selected.

The “consent of instructor” options **are not enforced** in Banner by the Office of the Registrar. To enforce these, the department must enter the correct code from STVSAPR in SSASECT in the Special Approval field (either PD, PE or PI). The enrollment person must enroll all students who have one of these instructor consents approved.

Banner SSASECT information



The screenshot shows the Banner SSASECT information window. The "Special Approval" field is highlighted in yellow. To the right, a "Special Approval Validation (STVSAPR)" window is open, displaying a table of codes and descriptions.

Code	Description	ACTIVITY DATE
PD	Permission by Department	09-DEC-2013
PE	Permission by Enrollmt Manager	10-OCT-2014
PI	Permission by Instructor	09-DEC-2013

Below the table, there are radio buttons for "None", "To", and "Or".

HONORS PROGRAM REQUIREMENT

In HONORS PROGRAM REQUIREMENT, check the box for HNPG or “H” suffix courses that have a restriction of “admission to the University Honors Program.” Some honors courses may not have this restriction, such as CHEM 08HA or CHEM 08HB. For these courses, make sure you do not check this restriction.

HONORS PROGRAM REQUIREMENT

Require students be enrolled in the Honors Program